



# Houston County Appraisal District

P.O. DRAWER 112 • CROCKETT, TEXAS 75835 • 936-544-9655 FAX - 544-8213

## NAME, ADDRESS, OR OWNERSHIP CORRECTIONS

Tax Year: \_\_\_\_\_ Account Number(s): \_\_\_\_\_

INSTRUCTIONS: Please complete this form and mail, email ([houstoncad@valornet.com](mailto:houstoncad@valornet.com)) or deliver the completed form to the office located at 1512 E Loop 304, Suite B, Crockett, TX 75835.

Step 1:  
TYPE OF  
REQUEST

\_\_\_\_\_ Mailing Address Change

\_\_\_\_\_ Correct Property Location Address

\_\_\_\_\_ Ownership Change

\_\_\_\_\_ Correct Error in Owner's Name

Step 2:  
OWNERSHIP  
INFORMATION

\_\_\_\_\_  
Owner's Name

\_\_\_\_\_  
In Care Of (if not owner's address)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Daytime Phone

Step 3:  
PROPERTY  
DESCRIPTION

\_\_\_\_\_  
Property Location/Address

\_\_\_\_\_  
Legal Description/Abstract Name & Number

Step 4:  
PROOF OF  
OWNERSHIP

Please provide a copy of the recorded document (Deed, Will, Divorce Decree, etc.) if you are correcting the ownership.

Step 5:  
SIGNATURE

I am the owner of the property described above and request Houston County Appraisal District to correct its records to reflect the information listed above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR ADDRESS CHANGE ONLY: I am authorized to change the mailing address on the above mentioned account for mail correspondence only.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Any person who makes a false statement could be found guilty of a class A misdemeanor or a state jail felony under the Texas Penal Code Section 37.10.