

MINUTES OF THE BOARD OF DIRECTORS

HOUSTON COUNTY APPRAISAL DISTRICT

December 21, 2020

On December 21, 2020 the Houston County Appraisal District Board of Directors met in a regular meeting at 7:00 PM in the Appraisal District Office, 1512 B East Loop 304, Crockett, Texas.

Members Present: Kathi Calvert, Tommy Lundy, W.F. (Red) Kitchen, Tod English; Danette Millican

Members Absent: Dick Bridges

Staff Present: Carey Minter, Chief Appraiser; Danica Saxon, Employee

Visitors: Laronica Smith

The meeting was called to order by Chairman Kathi Calvert who noted that a quorum was present and then the meeting was opened.

Motion by Tod English, seconded by Tommy Lundy and unanimous approval, the minutes from the November 16, 2020 regular meeting were approved.

Motion by Tommy Lundy, seconded by Tod English and unanimous approval, the Board agreed to the payment of the November bills.

After review of the 2020 budget balances, motion by Tod English, seconded by Tommy Lundy and unanimous approval, the Board approved the budget amendments presented for 2020.

Motion by Tod English, seconded by W.F. (Red) Kitchen and unanimous approval, the following were appointed to Board of Review positions 1 & 3 for 2021-2022. The replacement for position 2 to continue through 2021 has not been determined and the appointment of this position was tabled at this time.

Lois Ball, Position 1
Reginald Berry, Position 3

Motion by W.F. (Red) Kitchen, seconded by Tommy Lundy and unanimous approval, the Board approved the revised Board of Director Manual for 2020.

Motion by Tod English, seconded by Tommy Lundy and unanimous approval, the Board approved the revised HCAD Emergency & Disaster Recovery Policy for 2020 after error observed and corrected.

Motion by Tommy Lundy, seconded by W.F. (Red) Kitchen and unanimous approval, The Board approved Laronica Smith, Tax Collector, as signer on operating bank as Secretary for The Board of Directors beginning in 2021.

Carey Minter then presented the Chief Appraiser report. Postcards will be mailed in 2021 with instructions for taxpayers to access a separate HCAD website for specific tax information. This website will be created by Pritchard & Abbott for 2021. The district employees will transfer from United Health to Blue Cross Blue Shield health insurance administered through TML Health Benefits Pool beginning January 1, 2022.

Chairman Kathy Calvert then asked the Board if there was any unfinished business to discuss.

Finally, the Board was asked by Chairman Kathy Calvert if there was any new business to be discussed.

With no further business, motion by Tommy Lundy, seconded by Tod English and unanimous approval, the meeting adjourned at 7:15 P.M.

APPROVED THIS 19th DAY January, 2020

Kathy Calvert
CHAIRMAN

VICE CHAIRMAN

Tommy Lundy
MEMBER

[Signature]
MEMBER

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MEMBER

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MEMBER