

MINUTES OF THE BOARD OF DIRECTORS  
HOUSTON COUNTY APPRAISAL DISTRICT

February 28, 2022

On February 28, 2022 the Houston County Appraisal District Board of Directors met in a regular meeting at 7:00 PM in the Appraisal District Office, 1512 B East Loop 304, Crockett, Texas.

Members Present: Kathi Calvert, Laronica Smith, Tommy Lundy, Dick Bridges,  
Tod English, W. F. (Red) Kitchen

Members Absent: None

Staff Present: Carey Minter, Chief Appraiser

Visitors: Ellen McCreight, Notary

The meeting was called to order by Chairman Kathi Calvert who noted that a quorum was present and then the meeting was opened.

Ellen McCreight, Notary, gave oath of office to Mr. Kitchen.

Motion by Mr. Tommy Lundy, seconded by Mr. Dick Bridges and unanimous approval, the minutes from the January 31, 2022 regular meeting were approved.

Motion by Mr. Tommy Lundy, seconded by Mr. Dick Bridges and unanimous approval, the minutes from the November 15, 2021 regular meeting were approved.

Motion by Mr. W.F. (Red) Kitchen, seconded by Mr. Dick Bridges and unanimous approval, The Board agreed to the payment of the January 2022 bills.

The Board then discussed the Resolution for the 6.06 (e) payments. These are the payments that come in from the entities for the budget. With minimal discussion and a motion from Mr. Tod English and a second by Mr. Tommy Lundy and unanimous approval the resolution passed.

The new 2022 Investment Policy was then up for review. The only changes to the policy were the dates of approval. With a motion from Mr. Tod English and a second by Mr. Dick Bridges the policy was approved unanimously.

Carey Minter then presented the Chief Appraiser report.

Our new employee starts on March 1<sup>st</sup>. We had another problem with some checks mailed on February 20<sup>th</sup>, none of the check got to their destination. The checks were on the closed account and each of the vendors were notified of the problem and new payments were issued. With no further business motion by Mr. Tommy Lundy, with a second by Mr. Dick Bridges and unanimous approval, the meeting adjourned at 7:18 P.M.

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**APPROVED THIS 28<sup>th</sup> DAY of March, 2022**

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**CHAIRMAN**

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**VICE CHAIRMAN**

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**MEMBER**

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**MEMBER**

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**MEMBER**

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**MEMBER**