

MINUTES OF THE BOARD OF DIRECTORS
HOUSTON COUNTY APPRAISAL DISTRICT

May 15, 2023

On April 17, 2023 the Houston County Appraisal District Board of Directors met in a regular meeting at 7:00 PM in the Appraisal District Office, 1512 B East Loop 304, Crockett, Texas.

Members Present: Kathi Calvert, Laronica Smith, Tommy Lundy,
Tod English, W. F. (Red) Kitchen

Members Absent: Brandon Bridges

Staff Present: Carey Minter, Chief Appraiser, Angal Bianco Administrative
Assistant

Visitors: Perdue Brandon Fielder Collins & Mott LLP(Emily)

The meeting was called to order by Chairman Kathi Calvert who noted that a quorum was present and then the meeting was opened.

Sandy Griffith and Emily with Perdue Brandon Fielder Collins & Mott LLP presented to the Board of Directors an update on the current litigations on Eastern Shores.

Motion by Mr. Lundy, seconded by Mr. English and unanimous approval, the regular Board minutes for April 24, 2023.

Motion by Mr. Lundy, seconded by Mr. English and unanimous approval, the Board agreed to the payment of the April 2023 bills and financial report.

Motion by Mr. English, seconded by Mr. Lundy and unanimous approval, the Board agreed to the adjustments for the 2023 Budget based on the 2022 Audit. The 2023 Budget will be amended.

Motion by Mr. English, seconded by Mr. Lundy and unanimous approval, to encumber \$27,065.00 fund balance for legal fees. The board agreed to the Entity Payments for 2024 to be Amended on the 2023 Budget to be paid out in 2024. The Operating entity payment of \$3,039.00, and the Collection Shares of \$28,272.00 will be amended to the 2023 Budget. The Board agreed to table the talk on the additional \$32,000.00 in the fund balance.

Motion by Mr. Lundy, seconded by Mr. Kitchen and unanimous approval, to move the Interest Money for Operating/Collection Accounts to the Money Market Account.

The Board agreed to table the approval of the 2024 Proposed Budget.

Motion by Mr. Lundy, seconded by Mr. English and unanimous approval to approve the updated 2023 Summary Report of a Mass Appraisal of Properties within the Houston County Appraisal District and the 2023 revisions to the HCAD Operations Manual.

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Chief Appraiser evaluation was distributed to the Board Members, to be completed and submitted to the next Board Meeting.

Carey Minter then presented the Chief Appraiser report. Notices went out. The radio announcement regarding the 2023 protest instructions was completed and the Protest Instructions had been posted in the Houston County Courier.

Public Comment: None

Motion by Mr. Lundy, seconded by Mr. English and unanimous approval to adjourn the meeting at 8:21pm.

CHAIRMAN

VICE CHAIRMAN

MEMBER

MEMBER

MEMBER

MEMBER