

**MINUTES OF THE BOARD OF DIRECTORS**

**HOUSTON COUNTY APPRAISAL DISTRICT**

September 16, 2019

On September 16, 2019 the Houston County Appraisal District Board of Directors met in a regular meeting at 7:00 PM in the Appraisal District Office, 1512 B East Loop 304, Crockett, Texas.

Members Present: Kathi Calvert, Danette Millican, W.F. (Red) Kitchen, Tommy Lundy, Dick Bridges, Terry Stubblefield

Members Absent: None

Staff Present: Carey Minter, Chief Appraiser

Visitors: None

The meeting was called to order by Chairman Kathi Calvert who noted that a quorum was present.

Motion by Tommy Lundy, seconded by Dick Bridges and unanimous approval, the minutes from the July 15, 2019 regular meeting were approved.

After review of the financial report, motion by Dick Bridges, seconded by Terry Stubblefield and unanimous approval, the Board agreed to the payment of the July and August 2019 bills and most recent investment report.

Motion by Tommy Lundy, seconded by Dick Bridges and unanimous approval the updated 2019 HCAD Emergency and Disaster Recovery Policy was approved.

Carey Minter then presented the Chief Appraiser report. She stated that a new refrigerator was installed. The old map room has been closed off with a wall so that we no longer pay rent on that portion of the office beginning in October. She asked the board if they would like to keep Mondays as board meeting days and all said yes.

With no further business motion by Terry Stubblefield, seconded by Dick Bridges and unanimous approval, the meeting adjourned at 7:30 P.M.

APPROVED THIS 21st DAY October, 2019

Kath Calvert  
CHAIRMAN

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VICE CHAIRMAN

Jimmy Lundy  
MEMBER

[Signature]  
MEMBER

Tony Stubbins  
MEMBER

[Signature]  
MEMBER